



PALMER
College of Chiropractic

Guide to Campus Safety and Substance Abuse Awareness

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1000 Brady Street, Davenport, Iowa 52803

Table of Contents

PART I: About This Guide

Chapter 1: Preface	7
Chapter 2: Purpose	8-9
Chapter 3: The College’s Commitment	10-12
A. Commitment	
B. Board Policy – Safety	
C. Institutional Policies Regarding Safety	
D. Compliance	
E. Education	
F. Disciplinary Action	

PART II: Safety Awareness, Crime Prevention and Reporting

Chapter 4: Campus Security	14-15
A. Authority	
B. Mutual Agreements	
C. Davenport Campus	
D. West Campus	
E. Florida Campus	
Chapter 5: Safety Awareness	16
A. Safety Awareness	
B. Campus Access and Security of Facilities	
Chapter 6: Crime Prevention	17-18
A. Your Efforts	
B. Personal Safety Tips	
C. Prevention Programs	
Chapter 7: Crime Reporting	19
A. Crime Reporting	
B. Referring Crime Reports	

PART III: Sexual Violence Prevention and Reporting

Chapter 8: Sexual Assault Prevention	21-22
A. Policy	
B. Sexual Violence Awareness and Prevention Education	
C. Sexual Violence Prevention	
D. Convicted Sex Offender Registration	

Chapter 9: Procedures for Sexual Assault Reporting 23-24

- A. Seek Assistance Immediately
- B. Procedures for Assistance
- C. Pursuing Criminal or Internal Charges
- D. Seek Medical Assistance

Chapter 10: Sexual Assault Resources 25-27

- A. Davenport Campus - Sexual Assault Resources
- B. West Campus - Sexual Assault Resources
- C. Florida Campus - Sexual Assault Resources
- D. Additional Employee Resources (all three campuses)
- E. National Resources

PART IV: Missing Students Reporting

Chapter 11: Missing Students Reporting 29-30

- A. Policy
- B. Emergency Contact Designation
- C. Reporting a Missing Student to the College

PART V: Substance Abuse Awareness, Prevention and Resources

Chapter 12: Substance Abuse Policy and Convictions 32

- A. Policy
- B. Requirement for Notification of Drug-related Convictions
- C. Drug Convictions
- D. Legal Action

Chapter 13: Substance Abuse Screening 33

Chapter 14: Drugs and Alcohol Facts vs. Myths 34

Chapter 15: Drugs and Alcohol Health Risks 35

Chapter 16: Common Drugs of Abuse 36

Chapter 17: Substance Abuse Resources 37-40

- A. Substance Abuse Assistance
- B. Campus Resources
- C. Community Resources

Chapter 18: Alcohol Use at College Events	41-42
A. Limited Alcohol Use	
B. Alcohol Use Approval Required	
C. Guidelines	
D. Compliance and Disciplinary Action	

Chapter 19: Legal Responsibilities and Penalties for the Misuse of Alcohol and Controlled Substances	43-50
A. Federal Laws	
B. Iowa Laws	
C. California Laws	
D. Florida Laws	

PART VI: Emergency/Crime Notifications and Timely Warnings

Chapter 20: Emergency/Crime Notifications and Timely Warnings	52-53
A. Internal Notification Process and Procedures	
B. Notification to the Community	
C. Testing	
D. Enrollment in Palmer Alert	
E. More Information about Palmer Alert	
F. Parties Responsible for Palmer Alert	

Chapter 21: Emergency Consideration for Persons with Special Needs	54-55
A. Employees	
B. Students	

Chapter 22: Emergency Response	56-57
A. Emergency Contacts	
B. Emergency Response Procedures	
C. Questions or Comments	

PART VII: Crime Statistics

Chapter 23: Davenport Campus Crime Statistics 2009-2010	59-61
--	--------------

Chapter 24: West Campus Crime Statistics 2009-2010	62-64
---	--------------

Chapter 25: Florida Campus Crime Statistics 2009-2010	65-67
--	--------------

Chapter 26: Crime Definitions	68-69
--------------------------------------	--------------

PART VIII: Fire Safety Report

Chapter 27: Fire Safety	71-72
A. Introduction	
B. Policies and Practices	
C. Education and Training	
D. Response to Fire Alarms	
E. Description of Fire Protection Equipment	
F. Fire Evacuation Procedures	
G. Plans for Future Improvements	
Chapter 28: Fire Statistics	73
Quick Reference Telephone Contacts	74-75

PART I: About this Guide

Chapter 1: Preface

Chapter 2: Purpose

Chapter 3: The College's Commitment

CHAPTER 1: PREFACE

This “Guide to Campus Safety and Substance Abuse Awareness” is provided in compliance with the Drug-Free Workplace Act of 1988, the Drug-Free Schools and Communities Act of 1989 (and associated U.S. Department of Education’s supporting regulations) and the Crime Awareness & Campus Security Act of 1990.

As recipients of campus-based Federal allocations, the College is responsible for complying with the Drug-Free Workplace Act of 1988, the Drug-Free Schools and Communities Act of 1989 (and the U.S. Department of Education’s supporting regulations) and the Crime Awareness & Campus Security Act of 1990. Sanctions for violation of the regulations of the Act are significant and could result in the suspension of federal aid payments, suspension or termination of grants, or government-wide suspension or debarment. Such sanctions would dramatically affect the College’s ability to provide students and the profession with the level of excellence attributed to Palmer College of Chiropractic.

The term “College” as used throughout this guide refers to the entire unit of Palmer College of Chiropractic, including operations on the Davenport campus in Davenport, Iowa; West campus in San Jose, California; and the Florida campus in Port Orange, Florida.

CHAPTER 2: PURPOSE

The purpose of the Guide to Campus Safety and Substance Abuse Awareness is to provide students and employees with an overview of the College's program for promoting campus safety and the prevention of alcohol and other drug abuse.

Each year the College distributes an annual security report to students and employees containing:

- The College's policies and associated rules regarding substance abuse and campus violence;
- Educational information regarding substance abuse and crime prevention;
- The promotion of healthy choices concerning the use of alcohol and other drugs, emphasizing the elimination of illegal use, high-risk behavior, harmful use, and related violence;
- Updated information regarding campus security;
- Updated information regarding local and campus crime statistics; and
- Emergency response information.

This guide and associated reports is public information and can be found in the following locations:

Palmer College of Chiropractic website

<http://www.palmer.edu/Security/>

Palmer College of Chiropractic, Davenport Campus

- Clinics
- Counseling Services
- Human Resources
- Library
- Office of Adjudication
- Security
- Student Services

Palmer College of Chiropractic, West Campus

- Academic Affairs
- Clinic
- Facilities
- Library
- Student Services

Palmer College of Chiropractic, Florida Campus

- Academic Affairs
- Clinic
- Facilities
- Human Resources

- Library
- Student Services

Miscellaneous information from this guide and associated reports may be found in part in: The Palmer College of Chiropractic Student Handbook – 2010-2011.

A daily log of security reports can be found at:

Davenport Campus

http://w3.palmer.edu/Security/list_results.asp

West Campus

http://w3.palmer.edu/west_campus_security/list_results.asp

Florida Campus

http://w3.palmer.edu/florida_security/list_results.asp

CHAPTER 3: THE COLLEGE'S COMMITMENT

A. Commitment

Palmer College of Chiropractic is committed to maintaining an environment conducive to the intellectual and personal development of students and to the safety and welfare of all members of the College community. Further, the College recognizes the inherent risks to the total College community associated with alcohol and other drug abuse. As such, the College has published educational information and established a policy and associated processes to:

- Promote a safe, healthy and learning-conducive environment and productive workplace;
- Develop, disseminate, interpret and support the enforcement of College policies and processes that are consistent with local, state and federal law;
- Foster awareness about and prevent the unlawful possession, use or distribution of illicit drugs and alcohol by all students and employees on College premises or at College related activities or service functions on or off College premises or at non-College activities on College premises that adversely affect the College community and/or the pursuit of its objectives;
- Promote healthy choices concerning the use of alcohol and other drugs, emphasizing the elimination of illegal use, high-risk behavior, harmful use and related violence; and
- Provide information about available intervention, evaluation, referrals and treatment services.

B. Board Policy - Safety

Palmer College of Chiropractic's Board of Trustees requires the College's Executive Administration to develop, institute and enforce institution policies and processes to govern the operations of the College. The College's Institutional policies apply to the entire unit of Palmer College of Chiropractic, including:

The Board of Trustees policy (effective October 31, 2009) regarding drug and alcohol use states:

"Palmer College of Chiropractic is concerned for the safety and well being of the Palmer community and is committed to providing a safe and productive environment for students, employees or other individuals conducting business with Palmer. As such, the College adheres to relevant health standards as specified by public health officials and maintains a drug-free, smoke-free work and education environment.

Further, the College does not tolerate violence or threats of violence toward or by any of its employees, students or others conducting business or otherwise associated with the College.

Accordingly, the Board directs Palmer College of Chiropractic administration to develop and enforce administrative rule, processes and procedures necessary to fully comply with the policy and relevant laws and regulations.”

C. Institutional Policies - Safety

1. Institutional Policy – Campus Violence
2. Institutional Policy – Drug and Alcohol Use
3. Institutional Policy – Hazing
4. Institutional Policy – Sexual Harassment & Other Unlawful Harassment
5. Institutional Policy – Smoke-free Environment
6. Institutional Policy – Weapons

Institutional Policies regarding safety may be reviewed in their entirety at:
<http://www.palmer.edu/HandbookPolicies/>

D. Compliance

It is the responsibility of students (including student clubs and organizations registered by the College), employees and third parties to know and comply with the College’s policies as well as applicable laws and public ordinances. The College does not tolerate student, employee or third party conduct that is in violation of College policies or local, state or federal laws.

E. Education

The College will provide drug and alcohol awareness information to students and employees. This will include the College’s policies and associated processes regarding drug and alcohol abuse, information on the magnitude and dangers of drug and alcohol abuse and the availability of counseling and treatment through student and employee assistance programs.

F. Disciplinary Action

An employee in violation of these policies may be subject to corrective action up to and including termination.

A student in violation of these policies may be subject to disciplinary action up to and including dismissal.

Any club or organization found to be in violation of these policies may face disciplinary action up to and including suspension or loss of recognition as a College club or organization. Disciplinary action up to and including dismissal,

may be taken against individuals who are members of a club or organization found to be in violation.

PART II: Safety Awareness, Crime Prevention and Reporting

Chapter 4: Campus Security	14-15
Chapter 5: Safety Awareness	16
Chapter 6: Crime Prevention	17-18
Chapter 7: Crime Reporting	19

CHAPTER 4: CAMPUS SECURITY

A. Authority

Campus Security has the following authority and responsibility including, but not limited to:

- Locking, securing and patrolling campus buildings;
- Patrolling campus parking lots;
- Removing unauthorized persons from campus premises/buildings;
- Issuing vehicle parking tickets;
- Arranging for the towing of illegally parked vehicles;
- Providing escort service to individuals while on College premises, when requested; and
- Contacting the local police and/or fire departments, as needed.

Campus Security does not have the authority to make arrests. The local police department will be called if deemed necessary.

B. Mutual Agreements

The College has no current mutual agreements.

C. Davenport Campus Security

**TO CONTACT DAVENPORT CAMPUS SECURITY CALL:
(563) 884-5555**

Davenport Campus Security is provided by Per Mar Security, a private agency and is supervised and monitored by an on-campus security manager. Security is located in West Hall, Room W-104.

Campus Security is on duty 24 hours a day. —Code Blue|| telephones are located in all campus parking lots for use in requesting emergency assistance or escort services from Campus Security. Press the button, listen for the recording, and once you hear a response from a dispatcher, state the nature of the emergency. A Campus Security officer will respond to your location.

D. West Campus Security

TO CONTACT WEST CAMPUS SECURITY CALL: (408) 286-5880

West Campus Security is maintained and monitored by both on-campus and off-campus resources. During the day, campus security is monitored by Facilities. Contact Facilities at (408) 944-6148, Room 241 or (408) 944-6147, Room 241. During the off-hours and weekends, the campus is monitored by security individuals who are available 24 hours a day. The 24-hour security phone number

is (408) 286-5880. Campus buildings are also protected by a security alarm system which is activated weekdays at midnight (9 p.m. on weekends), and deactivated at approximately 6 a.m. (8 a.m. on weekends). Alarm signals should be reported immediately to (800) 649-2022. Members of the Facilities staff as well as members of the security force make rounds of the campus every evening.

E. Florida Campus Security

TO CONTACT FLORIDA CAMPUS SECURITY CALL: (386) 763-2777

Florida Campus Security is provided by Security Forces, Inc. (SFI) and is supervised and monitored by the on-campus Facilities Manager.

If you are a victim of, or a witness to, a crime committed on campus, it is your responsibility to report the crime immediately to Campus Security. If necessary, Campus Security will notify the Port Orange Police Department.

Florida Campus Security is maintained and monitored by both on-campus and off-campus resources. During the day, campus security is monitored by Campus Security provided by Security Forces, Inc. (SFI). During the off-hours the campus is monitored by security individuals who are available 24 hours a day. Campus buildings are protected by a security alarm system which is activated and monitored during off-hours.

—Code Blue Emergency telephones are located in the north and south main campus parking lots for use in requesting emergency assistance. Security may be contacted anytime for emergency assistance or escort services from Campus Security.

CHAPTER 5: SAFETY AWARENESS

A. Safety Awareness

The College is concerned for the safety and well being of the College community and its guests and is committed to providing a safe and secure environment. No campus is isolated from crime; however, the College has implemented policies and associated rules and procedures to ensure precautionary measures are taken with regard to the well-being of persons on campus. It is the responsibility of all employees, students and visitors to comply with the College's relevant policies, rules and procedures regarding safety and to take precautions toward ensuring their own safety. Additionally, the College is not liable for any stolen or damaged property.

B. Campus Access and Security of Facilities

1. Campus Access - Request for Identification

- a. In an effort to promote the safety and well-being of students and employees and to protect College property, authorized College officials and/or Campus Security may, with reasonable cause, request valid evidence of identification from any individual found on College premises.
- b. If any person refuses or fails to present evidence of his/her identification, and it reasonably appears that the person has no legitimate purpose for being on College premises, that person may be removed from the facility and/or escorted off campus. The College reserves the right to deny access to its facilities/premises to anyone.

2. Considerations used in the maintenance of campus facilities

The College conducts regular maintenance of all broken or worn locks, alarms, fences, etc. to preserve a safe and secure learning and working environment.

CHAPTER 6: CRIME PREVENTION

A. Your Efforts

YOU are the main ingredient in the prevention of crime on campus! **YOUR** efforts can greatly add to or detract from our efforts to eliminate crime on our campus. To that end, here are some **DO's** and **DON'TS** for **YOU** to follow:

- **DO** report all incidents and/or suspicious activities.
- **DO** protect your personal property just as you would your money.
- **DO** mark your property such as tape recorders, calculators, radios, etc., with some form of identification (such as your driver's license number).
- **DO** call Security when you need an escort.
- **DON'T** leave books, jewelry, purses, wallets, backpacks or other valuables unattended.
- **DON'T** leave personal property in a locker without locking it.
- **DON'T** leave money, purses or wallets in desks or file cabinets unattended unless the cabinet or desk is locked.
- **DON'T** leave attractive property (diagnostic bags, CD players, stereos, speakers, etc.) in plain view in your car. Put these items out of sight in the trunk or don't leave them in the vehicle at all.
- **DON'T** leave valuables on a chair behind you while at a study carrel.

REMEMBER YOU ARE THE MAIN INGREDIENT IN THE PREVENTION OF CRIME ON CAMPUS! BY PROTECTING YOURSELF AND YOUR PROPERTY, YOU REDUCE THE OPPORTUNITY FOR A CRIME TO BE COMMITTED.

B. Personal Safety Tips

The following are some simple suggestions to keep you safe on campus:

1. In the Car

- Park in well-lighted areas.
- Walk back to the car with your key ready.
- Check beneath the car and in the back seat before getting into the car to make sure no one is hiding.

- Keep doors locked at all times.
- Keep your gas tank at least half full in case of emergency.
- Keep your car in good running condition.
- If your car breaks down, raise the hood, put on emergency lights and lock the doors. If a cell phone is available, call for help. If not, then wait for help.
- Secure your valuables in the trunk of the vehicle or otherwise out of sight.

2. **Walking Around Campus**

- Avoid isolated places at night. Walk in areas where there are people.
- Don't walk alone after dark.
- Stay on populated, well-lighted streets.
- Be alert and look around you.
- Keep your purse or book bag close to your body.
- Yell "fire!" rather than rape or help for faster results.
- Call Campus Security to request escorts to all parking lots.

C. **Prevention Programs**

1. **Early Alert Response System (EARS)**

Early Alert Response System (EARS) is a web based reporting system that allows faculty and staff to submit student concerns regarding: academic performance, mental & physical health, behavior/conduct and community inclusion and socialization. The program strives to positively impact an individual's experience through identifying challenges early on before they become a hindrance. Addressing such challenges will assist in maintaining both College safety and employee and student retention. EARS reports are maintained as confidential information except where disclosure is required by law or are necessary to facilitate legitimate College processes. The program launched in early 2009.

2. **"At Risk" Training**

Kognito is an online role-playing simulation training system where users build interpersonal skills to effectively manage difficult conversations in the areas of behavioral health. These simulations provide College employees with tools that support identification of and effective management of challenging student behavior.

CHAPTER 7: CRIME REPORTING

A. Crime Reporting

If you are a victim of, or witness to, a crime committed on campus, it is your responsibility to report the crime immediately to one of the following campus security offices.

If necessary, Campus Security will notify the appropriate police department.

- Campus Security, Davenport Campus
(563) 884-5555
- Campus Security, West Campus
(408) 286-5880
- Campus Security, Florida Campus
(386) 763-2777

Additionally, crimes may be reported to any of the following designated campus security authorities/offices:

Davenport Campus:

Adjudication (563) 884-5246
Clinics (563) 884-5801/5580
Human Resources (563)-884-5276
Student Services (563) 884-5643

West Campus:

Facilities (408) 944-6147 or (408) 944-6148
Student Academic Affairs (408) 944-6062

Florida Campus:

Facilities (386) 763-2690
Human Resources (386) 763-2665
Student Services (386) 763-2722

B. Referring Crime Reports

Employees, students, administrators, other college officials or any other representatives of the College who witness; are directly advised of; or become aware of a possible crime are to immediately advise (without exception) campus security.

PART III: Sexual Violence Prevention and Reporting

Chapter 8: Sexual Violence Prevention

Chapter 9: Procedures for Sexual Assault Reporting

Chapter 10: Sexual Assault Resources

CHAPTER 8: SEXUAL VIOLENCE PREVENTION

A. Policy

The College understands the threat of sexual assault is a reality on college campuses and throughout society. The College recognizes the seriousness of all sexual assaults, including those commonly designated as acquaintance rape between persons who already know one another however casually. Sexual assault is unacceptable behavior and will not be tolerated.

The College's Institutional Policy regarding campus violence may be reviewed in its entirety at:

<https://portal.palmer.edu/departments/Office%20of%20Strategic%20Development/Forms/AllItems.aspx>

B. Sexual Violence Awareness and Prevention Education

The College focuses on prevention of sexual assault through education, training of appropriate personnel and knowledge of policies, procedures and resources.

The College informs students, employees and the community through multiple mediums including, but not limited to:

- New Student Orientation
- Posters
- Websites
 - <http://www.palmer.edu/SexualViolence/>
- Pamphlet
 - “Recognize, Prevent and Report Sexual Violence” located online at: <http://www.palmer.edu/SexualViolence/>

C. Sexual Violence Prevention

1. Precautions

The following precautions are recommended to avoid the possibility of assault:

- If you believe you are in danger of sexual assault, seek safety within a campus building and either contact Campus Security directly or ask a College employee to contact Security for you. Stay in the secured area until Campus Security arrives.
- If you are studying or working in a secluded area after regular hours, **KEEP YOUR DOORS LOCKED.**

- If you are leaving a building alone after dark, contact Campus Security to arrange an escort to your car.

2. Additional Awareness and Prevention

Additional sexual violence awareness and prevention information is published in the College's pamphlet, "Recognize, Prevent and Report Sexual Violence" located online at: <http://www.palmer.edu/SexualViolence/>

D. Convicted Sex Offender Registration

Information on convicted sex offenders can be found at the following:

- **National:** <http://www.nsopr.gov/>
- **Iowa:** www.iowasexoffender.com
- **Illinois:** www.isp.state.il.us/sor/
- **California:** <http://meganslaw.ca.gov/sexreg.htm>
- **Florida:** <http://offender.fdle.state.fl.us/offender/homepage.do>

CHAPTER 9: PROCEDURES FOR SEXUAL ASSAULT REPORTING

A. Seek Assistance Immediately

1. If you are sexually assaulted, **it is important that you seek assistance immediately.**
2. **You are strongly encouraged to immediately contact local law enforcement authorities, as well as, a Rape and Sexual Assault Advocacy Program for support and advice.**

B. Procedures for Assistance

Please follow these procedures for assistance:

1. If you are on campus, seek a safe location on campus and either contact Campus Security directly or ask a College employee to contact Security for you.
2. If you are off-campus, call **911** and tell the dispatcher to call a Rape and Sexual Assault Advocacy Program. If you call a friend, ask that person to call a Rape and Sexual Assault Advocacy Program.
3. Unless you decline, Campus Security will immediately notify local law enforcement authorities of the assault. Campus Security will also assist you in contacting a Rape and Sexual Assault Advocacy Program.
4. Sexual Assault Advocacy representatives will advise you on how to proceed and provide you with information about medical treatment and other services. Some program's services are provided free of charge or on a sliding fee scale.

C. Pursuing Criminal or Internal Charges

1. Should you choose to pursue criminal charges against your assailant, advocacy representatives can provide information regarding legal services.
2. If your assailant is a member of the College community, he/she may also face disciplinary action by Palmer College up to and including expulsion/termination.
3. Try to register as many features or characteristics of your assailant as you can, things such as age, race, build, height, weight, tattoos, color and style of hair and voice. If you have a chance, write these down as soon as possible so you have this information to refer to later.

D. Seek Medical Assistance

- 1. You are strongly encouraged to seek medical assistance. Following an assault, it is important to have a physical examination to test for sexually transmitted infections, internal and external injuries and pregnancy.**
2. Do not bathe, shower or change your clothing immediately following the assault. This will destroy important medical and legal information that will provide crucial evidence if you decide to file charges.
3. If medical attention is needed, Security may notify an appropriate healthcare facility.

CHAPTER 10: SEXUAL ASSAULT RESOURCES

It is strongly encouraged that you contact one of the confidential counseling services available.

A. Davenport Campus - Sexual Assault Resources

1. College Resources for Students

- Campus Security
(563) 884-5555
or 5555 from a campus phone
- Counseling Services
Dr. Lori Newman
(563) 884-5655
lori.newman@palmer.edu

2. College Resources for Employees

- Campus Security
(563) 884-5555
or 5555 from a campus phone
- Human Resources
Lisa Bauer
(563) 884-5648
lisa.bauer@palmer.edu

3. Local Resources

- Family Resources Rape and Sexual Assault
<http://www.famres.org/rape.html>
Iowa: (563) 326-9191
Illinois: (309) 797-1777
- Violence Intervention Counseling Services
(309) 797-1777

B. West Campus - Sexual Assault Resources

1. College Resources for Students

- Campus Security
6 a.m.-3:30 p.m.: (408) 944-6147
or 6147 from a campus phone

After 4 p.m.: (408) 286-5880
911 or 8-911 from a campus phone

- Student Academic Affairs
Dr. William DuMonthier
(408) 944-6062
william.dumonthier@palmer.edu

2. College Resources for Employees

- Campus Security
6 a.m.-3:30 p.m.: (408) 944-6147
or 6147 from a campus phone

After 4 p.m.: (408) 286-5880
911 or 8-911 from a campus phone
- Facilities
Scott Tonnesen
(408) 944-6147
Scott.tonneson@palmer.edu

3. Local Resources

- YWCA Rape Crisis Center in Santa Clara County
(408) 287-3000
(650) 493-7273
- Domestic Violence Crisis Line
(800) 572-2782

C. Florida Campus - Sexual Assault Resources

1. College Resources for Students

- Campus Security
Operational hours: (386) 763-2777
or 2777 from a campus phone

After hours: (800) 227-9805
911 or 8-911

- Student Services
Melissa Lingo
(386) 763-2783
melissa.lingo@palmer.edu

2. College Resources for Employees

- Campus Security
Operational hours: (386) 763-2777
or 2777 from a campus phone

After hours: (800) 227-9805
911 or 8-911
- Office of Adjudication
Cheryl Shaw
(386) 763-2665
cheryl.shaw@palmer.edu

3. Local Resources

- Sexual Assault Response Team
(888) 956-RAPE (7273)

D. Additional Employee Resources (all three campuses)

The Employee Assistance Program (EAP) is an employer-sponsored benefit intended to provide confidential, short-term counseling and referral services that will help employees and immediate family members.

ComPsych Guidance Resources (the College's EAP) can be accessed 24 hours a day by calling (800) 272-7255 or logging onto www.guidanceresources.com. If, upon assessment, the counselor feels that outside assistance is necessary, a subsequent referral will be made. Please contact the Human Resources department at (563) 884-5276 for a password to access the web-based benefits.

E. National Resources

1. National Sexual Assault Hotline – (800) 656-HOPE (4673)
2. Rape Abuse Incest National Network (www.rainn.org)

PART IV: Missing Students Reporting

Chapter 11: Missing Students Reporting

CHAPTER 11: MISSING STUDENTS REPORTING

A. Policy – Missing Students

The College is concerned for the safety and well being of its students and is committed to taking prompt, appropriate action when students are reported to be at risk. As such, the College has implemented policies and associated rules and procedures to ensure prompt, appropriate measures are taken with regard to reports of missing students.

The College's Policy regarding missing students may be reviewed in Student Services.

B. Emergency Contact Designation

It is the responsibility of each individual student to designate an individual or individuals to be contacted by the College in the event of an emergency during new student orientation. Designations may be made or updated at any time via the student portal.

C. Reporting a Missing Student to the College

Employees or students who believe a student may be missing are to report such information to the appropriate designated college officials below so the College may respond promptly and appropriately. Any person who files a report should be prepared to be interviewed by investigator(s).

Such reports shall include as much specific information as possible including, but not limited to acquaintances (i.e. description, clothes last worn, where the student might be, who the student might be with, vehicle description, cell phone records, class schedule, information about the student's physical and mental well being, up-to-date photograph, etc.)

Palmer College of Chiropractic, Davenport Campus
Jesse Moody, Security Manager
1000 Brady Street
Davenport, IA 52803
(563) 884-5555
jesse.moody@palmer.edu

Palmer College of Chiropractic, West Campus
Scott Tonneson, Director of Institutional Support
90 E. Tasman Drive
San Jose, CA 95134
(408) 944-6147
scott.tonneson@palmer.edu

Palmer College of Chiropractic, Florida Campus
George Bertish, Director of Institutional Support
4777 City Center Parkway
Port Orange, FL 32129-4153
(386) 763-2669
george.burtish@palmer.edu

In the absence of designated college officials above:

CONTACT DAVENPORT CAMPUS SECURITY AT: (563) 884-5555

**CONTACT WEST CAMPUS SECURITY AT:
(408) 286-5880**

**CONTACT FLORIDA CAMPUS SECURITY AT:
(386) 763-2777**

PART V: Substance Abuse Awareness, Prevention and Resources

Chapter 12: Substance Abuse Policy and Convictions

Chapter 13: Substance Abuse Screening

Chapter 14: Drugs and Alcohol Facts vs. Myths

Chapter 15: Drugs and Alcohol Health Risks

Chapter 16: Common Drugs of Abuse

Chapter 17: Substance Abuse Resources

Chapter 18: Alcohol Use at College Events

**Chapter 19: Legal Responsibilities and Penalties for the Misuse of Alcohol and
Controlled Substances**

CHAPTER 12: SUBSTANCE ABUSE POLICY AND CONVICTIONS

A. Policy

The College's Institutional Policy regarding Drug and Alcohol Use may be reviewed in its entirety at:

<https://portal.palmer.edu/departments/Office%20of%20Strategic%20Development/Forms/AllItems.aspx>

B. Requirement for Notification of Drug-related Convictions

Any employee who has been convicted of; pled guilty to; did not contest; forfeited bail; or was granted a deferred judgment to any drug or alcohol-related conduct under law or ordinance is to notify the institution in writing through Human Resources within five days of the applicable event. Failure to promptly report such violations may result in disciplinary action up to and including termination of employment.

Any student who has been convicted of; pled guilty to; did not contest; forfeited bail; or was granted a deferred judgment to any drug or alcohol-related conduct under law or ordinance is to notify the institution in writing through the Dean of Student Academic Affairs on the Davenport and West campuses and through the Director of Student Services on the Florida campus within five days of the applicable event. Failure to promptly report such violations may result in disciplinary action up to and including dismissal.

C. Drug Convictions

1. Students convicted of various drug offenses will lose their student aid eligibility for specified periods of time depending upon whether the conviction was for use or sale and by how many times they have been convicted.
2. Students may resume eligibility upon completion of a D.O.E.-approved rehabilitation program.

D. Legal Action

Any student or employee found in violation of the College's policy regarding alcohol or other drug use may be referred for prosecution and subject to legal action in addition to disciplinary action initiated by the College. Such legal action may include criminal charges that can limit an individual's ability to obtain a license to practice chiropractic in certain states.

CHAPTER 13: SUBSTANCE ABUSE SCREENING

The following information is provided to create awareness of issues surrounding drug use and to assist individuals that may require assistance in dealing with substance abuse.

How do you know if you or someone you know has a drug or alcohol problem? Experts estimate that as many as 20 percent of the population may be chemically dependent. Generally speaking, someone who has more than three drinks during a drinking occasion, or drinks heavily more than once a week, most likely has some sort of dependency problem.

Do I Have A Problem?

1. Does alcohol or drugs interfere with your life or the life of someone you care about?
2. Do you miss work or class because you were drinking or using drugs?
3. Have you ever regretted what you said or did while you were drinking or using drugs?
4. Do you drink or take drugs to escape your worries or troubles?
5. Have you ever felt that your life would be much better if you didn't drink or take drugs?
6. Do you find it impossible to stop drinking or using?
7. Do you feel compelled to drink or use drugs at social occasions?

If you answered "yes" to any of these questions, you may be at risk. Data from the "Special Report to the U.S. Congress on Alcohol and Health, 1997" indicates that while one in ten may develop alcohol dependency, alcohol abuse is much more frequent and may be part of occasional drinking behavior.

CHAPTER 14: DRUGS & ALCOHOL FACTS VS. MYTHS

Each year illegal drug use and the abuse of alcohol are the number one causes of death for persons aged 15-25. No one is immune to chemical dependency and the only way to prevent addiction to drugs or alcohol is through either total abstinence or controlled use. Before you use drugs or alcohol, learn the facts.

Marijuana is a safe drug because it isn't addictive.

FACT: People can become psychologically dependent on pot and have physical withdrawal symptoms after stopping heavy use.

I only drink heavily on the weekends, when I party. How does this affect my health?

FACT: Even weekend-only use of alcohol can result in liver damage and disease, ulcers, heart disease, brain damage and malnutrition if done regularly.

The limited use of cocaine or amphetamines isn't dangerous as long-term heavy use.

FACT: The use of cocaine and amphetamines, even in limited amounts, results in an increased risk of heart attack.

What about the use of hallucinogens?

FACT: Hallucinogen use, especially PCP, can result in an irreversible drug-induced psychotic state or delusions of omnipotence, which may trigger life-threatening behavior.

I don't do "heavy" drugs, just sniff a little glue now and then.

FACT: Even infrequent use of inhalants (poppers, rush, laughing gas, glue and paint thinner) may cause mental confusion, mood swings, delusions and hallucinations.

CHAPTER 15: DRUGS & ALCOHOL HEALTH RISKS

A Description of Health Risks Associated With the Use of Illicit Drugs and the Abuse of Alcohol.

A following is a list of common symptoms associated with alcohol and drugs. If you have any of these symptoms, or know of someone on campus who does, please talk to the Substance Abuse Counselor about getting help.

Alcohol

- Alcohol odor on breath and clothes
- Slurred speech, loss of coordination
- Sleeping more than usual or at odd times
- Physical complaints that fit the "hangover" description (morning nausea, headache, woolly mouth, fatigue and thirst)
- Memory Loss

Steroids

MEN	WOMEN
<ul style="list-style-type: none">• Hair loss	<ul style="list-style-type: none">• Decreased female hormones
<ul style="list-style-type: none">• Deep depression	<ul style="list-style-type: none">• Acute schizophrenia
<ul style="list-style-type: none">• Severe acne	<ul style="list-style-type: none">• Severe acne
<ul style="list-style-type: none">• Decreased sperm production	<ul style="list-style-type: none">• Hair loss
<ul style="list-style-type: none">• Stunted growth	<ul style="list-style-type: none">• Increased clitoris
<ul style="list-style-type: none">• Decrease in testicular size	<ul style="list-style-type: none">• Deepened voice
<ul style="list-style-type: none">• Increase in penis size	<ul style="list-style-type: none">• Promotion of cancer
<ul style="list-style-type: none">• Abnormal liver function	<ul style="list-style-type: none">• Heart disease
<ul style="list-style-type: none">• Heart disease	<ul style="list-style-type: none">• Abnormal liver function
<ul style="list-style-type: none">• Acute schizophrenia	<ul style="list-style-type: none">• Deep depression

CHAPTER 16: COMMON DRUGS OF ABUSE

Drugs	Prescriptions Brands or Street Names	Psychological Dependence	Physical Dependence	Possible Effects	Overdose Effects	Withdrawal Syndrome
Amphetamines Cocaine Nicotine Caffeine	Benzedrine, Dexedrine Upper, Speed, Bennis, Dexis Snow, Coke Tobacco products Coffee, Tea, Cola, Chocolate	High	Possible	Increased alertness, excitation, euphoria, dilated pupils, increased pulse rate and blood pressure, insomnia, loss of appetite.	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Barbiturates Sedative Hypnotic Tranquilizers Alcohol	Phenobarbital, Seconal, Tuinal Quaalude, Soper Librium, Valium, Equanil Miltown Beer, Wine, Spirits	High High Moderate High	High High Moderate High	Slurred speech, disorientation, drunken behavior	Shallow respiration, cold and clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Opium Morphine Codeine Heroin	Paregoric (O) (M), Hard Stuff School Boy (H), Horse, Smack, Junk	High High Moderate High	High High Moderate High	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, convulsions, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, chills and sweating, cramps, nausea
Marijuana (Hashish) LSD PCP Psilocybin (Mushroom)	Pot, Grass, Joint, Reeler Acid, Lucy in the Sky with Diamonds Peace III, Angel Dust Magic Mushrooms	Possible Possible Possible Possible	No No No No	Illusions and hallucinations; poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	
Solvents Gasoline Toluene Acetone Cleaning Fluids Airplane Cement	Trash Drugs Inhalants	Moderate	No	Disorientation, slurred speech, dizziness, nausea, poor muscular control	Unconsciousness, coma, liver, kidney, and brain damage, possible death	Restlessness, anxiety, irritability

CHAPTER 17: SUBSTANCE ABUSE RESOURCES

A. Substance Abuse Assistance

The College recognizes that substance abuse is a significant public health problem. Further, the College recognizes that drug and alcohol abuse can be successfully treated and is committed to helping employees and students who suffer from these problems, while holding them responsible for their own recovery. Thus, the College offers both employee and student assistance programs for employees, students and their dependents.

Employees and students who recognize they may have a drug or alcohol related problem are encouraged to seek help for substance abuse issues before a policy violation and corrective action becomes necessary. Student or employee eligibility for individuals voluntarily requesting assistance in the diagnosis and/or treatment for substance abuse **will not be jeopardized by College officials if the student or employee requests diagnosis and/or treatment for his/her substance abuse concerns.**

B. Campus Resources

1. Employee Assistance Program

The Employee Assistance Program (EAP) is an employer-sponsored benefit intended to provide confidential assessment, short-term counseling, referral and follow-up services that will help employees and immediate family members resolve personal problems, large and small.

ComPsych Guidance Resources, the College's EAP, can be accessed 24 hours a day by calling (800) 272-7255 or by internet at www.guidanceresources.com. If, upon assessment, the counselor feels that outside assistance is necessary, a subsequent referral will be made. Please contact the Human Resources department at (563) 884-5276 for a password to access the Web-based benefits.

2. Student Resource and Assistance Program (SRAP)

A free confidential community based counseling service is available for all Palmer College students and immediate family.

For specific information contact:

Davenport Campus-Counseling Services at (563) 884-5655

West Campus – Student Academic Affairs at (408) 944-6062

Florida Campus – Student Services at (386) 763-2783

C. Community Resources

1. Davenport, Iowa (and surrounding area)

Counseling:

Family Resources
805 W. 35th St., Ste. 100
Davenport, IA 52806
(563) 445-0557

Vera French Community Mental Health
1441 W. Central Park Avenue
Davenport, IA 52802
(563) 383-1900

Treatment:

Center for Alcohol and Drug Services
1523 South Fairmont St.
Davenport, IA 52802
(563) 322-2667

Riverside Retreat
Trinity Medical Center West Campus
2701 17th St.
Rock Island, IL 61201
(309) 779-3000

Genesis Medical Center
Addictions Recovery
1401 W. Central Park Ave.
Davenport, IA 52804
(563) 421-2900

Rock Island County Council on Addictions
1607 John Deere Road
East Moline, IL 61244
(309) 792-0292

Support Groups:

Narcotics Anonymous
(563) 328-5228

Alcoholics Anonymous
1702 15th St. Place
Moline, IL 61265
(309) 764-1016

Al-Anon/Alateen
P.O. Box 152
East Moline, IL 61244
(309) 797-5126 (24 Hours)
(563) 323-1521

2. San Jose, California (South Bay area):

Alcoholics Anonymous
(408) 374-8511

Al-Anon Information Service (Mid-Peninsula)
(650) 592-7935

The Bridge (Rape Crisis Hotline)
(408) 779-2115

Center for Substance Abuse Treatment
(800) 662-4357

Cocaine Anonymous
(408) 496-9107

Family & Children's Services
Main number: (408) 292-9353

Narcotics Anonymous
(408) 998-4200

Rape, Abuse and Incest National Network (RAINN) (800) 656-4673

Santa Clara County Alcohol & Drug Quality Improvement Division -
(408) 792-5670

Santa Clara Valley Medical Center
(408) 885-6950

Suicide & Crisis Hotline
(408) 279-3312

YWCA Rape Hotline
(408) 287-3000

3. Port Orange, Florida (and surrounding area)

Alcoholics Anonymous
(386) 756-2930 or (888) 756-2930

Club Yana
(386) 761-3533

Crisis Intervention
(800) 539-4228

Narcotics Anonymous
(386) 831-1660

CHAPTER 18: ALCOHOL USE AT COLLEGE EVENTS

A. Limited Alcohol Use

The College limits the presence, use, consumption, possession, sale, manufacturing, solicitation or distribution of alcohol by students, employees or visitors to approved activities.

B. Alcohol Use Approval Required

All student clubs and organizations or employee committees, organizations or other groups are required to obtain written approval to serve alcoholic beverages at any College-sponsored event. Written approval must be obtained at least 20 business days prior to the scheduled event from the following:

1. Davenport Campus - *Vice Chancellor for Student Success*
2. West Campus - *President*
3. Florida Campus - *President*

C. Guidelines

The following guidelines will govern all student events where alcoholic beverages are available:

1. The abuse of alcohol will not be tolerated at any College event.
2. All persons are obligated to abide by the laws of the state regarding the use and distribution of alcoholic beverages. Federal, state and local laws, as well as College procedures, guidelines and regulations, must be observed at all events where alcoholic beverages are served.
3. It is unlawful to serve alcoholic beverages to any individual under the legal drinking age of 21.
4. It is unlawful for any person under the legal age of 21 to consume alcohol.
5. Photographic proof of identification with a birthdate (driver's license, student ID or another photographic ID) is required as proper proof of age for all persons attending any approved College event where alcoholic beverages are served.
6. All persons of legal age to consume alcoholic beverages must be identified by a hand stamp (or other method of identification approved by the relevant College official above at all campus events and activities where alcoholic beverages have been approved, to be served.)
7. Outside organizations sponsoring events in the Palmer Alumni Auditorium where alcoholic beverages are served, must require proper proof of age, (a photo ID) and utilize an approved method of identifying persons eligible to consume alcoholic beverages; i.e., hand stamps, arm bands, etc.

8. Any type of alcoholic beverage used as an award or prize may not be consumed at the event at which the award or prize is presented and may be presented only to a person who is of legal drinking age.
9. No person who appears to be intoxicated will be served alcoholic beverages at a College event.
10. Alcohol shall not be used in ways that may be harmful to either an individual or the community.
11. Alcohol is not to be used to demean or degrade any person.
12. The promotion and utilization of alcohol in hazardous drinking activities; i.e., competitive drinking, “chugging,” and other activities that employ peer pressure to force or persuade participants to consume alcohol, is prohibited.
13. Only a vendor holding a valid license must serve the alcohol. There are no exceptions to this, unless prior written approval is obtained from the relevant College official above.
14. Advertising to promote (or even suggest) the availability of alcoholic beverages at a College event is strictly prohibited.
15. Non-alcoholic beverages of equal quantity will be made available at all functions where alcoholic beverages are served.
16. Food must be served at all functions where alcoholic beverages are served. Such food services shall be free or at a nominal fee.
17. All sponsors and hosts of events where alcoholic beverages are served are to make arrangements to provide designated driver services or alternative supervised transportation and must either announce or post readily visible signs at the event to inform guests that such services are available.
18. At events where alcoholic beverages are served, the host group must make arrangements for appropriate security. Security is to include a member(s) of the host group as well as a faculty and/or staff representative.
19. Security professionals or police officers must be employed and on the premises during all events where alcoholic beverages are served. The number of security professionals or police officers required will be based on projected attendance.
20. Club and organization funding requests cannot be used to purchase alcohol on or off College premises. This includes any clubs budgeted under Student Services.
21. Alcohol cannot be purchased and distributed free of charge to members of any club or organization on College premises. There are no exceptions to this, unless prior written approval is obtained from the relevant College official above or the event is a College-wide event.

D. Compliance and Disciplinary Action

All student clubs and organizations registered by the College and third parties allowed to use College facilities must adhere to these guidelines. Any club or organization found to be in violation of the rules in this document may face suspension or loss of recognition as a College club or organization. Disciplinary action up to and including dismissal may be taken against individuals who are members of a club or organization found to be in violation.

CHAPTER 19: LEGAL RESPONSIBILITIES AND PENALTIES FOR THE MISUSE OF ALCOHOL AND CONTROLLED SUBSTANCES

Students and employees at the College are subject to all regulations governing the use of alcohol and other drugs on the College’s campus. Students and employees should also be aware that city and state laws define unlawful use of controlled substances. The College recognizes the statutes in the states of Iowa, California and Florida and the cities of Davenport, Iowa; San Jose, California; and Port Orange, Florida and fully abide by them.

A. Federal Laws

1. Federal Trafficking Penalties

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500-4999 gms mixture	First Offense: Not less than 5 yrs and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$2 million if an individual, \$5 million if not an individual. Second Offense: Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$4 million if an individual, \$10 million if not an individual.	5 kgs or more mixture	First Offense: Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$4 million if an individual, \$10 million if not an individual Second Offense: Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$20 million if not an individual. 2 or More Prior Offenses: Life imprisonment
Cocaine Base (Schedule II)	5-49 gms mixture		50 gms or more mixture	
Fentanyl (Schedule II)	40-399 gms mixture		400 gms or more mixture	
Fentanyl Analogue (Schedule I)	10-99 gms mixture		100 gms or more mixture	
Heroin (Schedule I)	100-999 gms mixture		1 kg or more mixture	
LSD (Schedule I)	1-9 gms mixture		10 gms or more mixture	
Methamphetamine (Schedule II)	5-49 gms pure or 50-499 gms mixture		50 gms or more pure or 500 gms or more mixture	
PCP (Schedule II)	10-99 gms pure or 100-999 gms mixture	100 gms or more pure or 1 kg or more mixture		
PENALTIES				
Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than Life. Fine \$1 million if an individual, \$5 million if not an individual. Second Offense: Not more than 30 yrs. If death or serious injury, not less than life. Fine \$2 million if an individual, \$10 million if not an individual.		
Flunitrazepam (Schedule IV)	1 gm or more			
Other Schedule III drugs	Any amount	First Offense: Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.		
Flunitrazepam (Schedule IV)	30 to 999 mgs			
All other Schedule IV drugs	Any amount	First Offense: Not more than 3 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense: Not more than 6 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.		
Flunitrazepam (Schedule IV)	Less than 30 mgs			
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense: Not more than 2 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.		

2. Federal Trafficking Penalties - Marijuana

DRUG	QUANTITY	1 ST OFFENSE	2 ND OFFENSE
Marijuana	1,000 kg or more mixture; or 1,000 or more plants	Not less than 10 years, not more than life. If death or serious injury, not less than 20 years, not more than life. Fine not more than \$4 million if an individual, \$10 million if other than an individual	Not less than 20 years, not more than life. If death or serious injury, mandatory life. Fine not more than \$8 million if an individual, \$20 million if other than an individual.
Marijuana	100 kg to 999 kg mixture; or 100 to 999 plants	Not less than 5 years, not more than 40 years. If death or serious injury, not less than 20 years, not more than life. Fine not more than \$2 million if individual, \$5 million if other than an individual.	Not less than 10 years, not more than life. If death or serious injury, mandatory life. Fine not more than \$4 million if an individual, \$10 million if other than an individual.
Marijuana	More than 10 kgs hashish; 50 to 99 kg mixture More than 1 kg of hashish oil; 50 to 99 plants	Not more than 20 years. If death or serious injury, not less than 20 years, not more than life. Fine \$1 million if an individual, \$5 million if other than an individual.	Not more than 30 years. If death or serious injury, mandatory life. Fine \$2 million if an individual, \$10 million if other than individual.
Marijuana	1-49 plants; less than 50 kg mixture	Not more than 5 years. Fine not more than \$250,000, \$1 million other than individual	Not more than 10 years. Fine \$500,000 if an individual; \$2 million if other than individual.
Hashish	10 kg or less		
Hashish Oil	1 kg or less		

B. Iowa Laws

1. Alcohol

Summary of Iowa Laws Governing the Use and Sale of Alcohol

- a. **Legal Drinking Age.** As of May 1986, the legal drinking age in the state of Iowa is 21.
- b. **Sale or Gift to a Minor.** It is unlawful for any person to sell, give or otherwise supply alcoholic beverages to a minor.
- c. **Motor Vehicle.** Persons who are driving motor vehicles may not possess alcoholic beverages in open containers in their vehicles on public highways.
- d. **Sale or Gift to an Intoxicated Person.** No person may sell or give alcohol beverages to an intoxicated person.
- e. **Dramshop Liability.** The Dram Shop Act generally states that any person injured by an intoxicated person has a right of action for all damages sustained against the vendor who sold or served the intoxicated person, knowing that they were intoxicated, or served them to a point where they know they would become intoxicated.
- f. **Social Host Liability.** Any person, without a license, who provided alcoholic beverages to an intoxicated person is not civilly liable to anyone injured as a result of the acts of the intoxicated person. Advice of counsel is suggested for questions concerning social host liability.

2. Controlled Substances

Chapter 204 of the Code of Iowa Uniform Controlled Substances Act. Controlled substances are categorized in schedules, one through five. Various substances classified as narcotics, hallucinogens, depressants, stimulants, solvents or other chemicals are specified in each schedule.

Manufacture, distribution, dispense and administration of controlled substances (including counterfeit substances) are governed by state registration. Any person who participates in these activities without state registration is subject to criminal penalty. The manufacture, delivery and possession with intent to deliver a controlled substance is a prohibited act. A person violating this act with a Schedule 1 or 2 controlled substance (specifically narcotic drugs and cocaine) is guilty of a class "C" felony.

Violations of other Schedule 1, 2 or 3 substances is considered a class “D” felony. Violations of Schedule 4 or 5 substances is considered a serious misdemeanor.

Simple possession of any controlled substance, unless obtained with a valid practitioner's prescription, is considered a serious misdemeanor. Possession of the controlled substance marijuana can result in imprisonment in the county jail for not more than six months or a fine for not more than \$1,000, or both.

A person over age 18 who illegally distributes Schedule 1 and 2 substances (narcotics and cocaine) to persons under age 18, is guilty of a class “B” felony and must serve a minimum of five years in prison before parole. Distribution of other Schedule 1, 2 or 3 substances to persons under age 18, is considered a class “C” felony.

Persons who sponsor, promote or assist the sponsorship of gatherings (concerts, etc.) designed with the intent to distribute, use or possess controlled substances, in violation under chapter 402, and are subject to penalties of a class “D” felony.

When a person is charged with any of the criminal offenses described above, and is found to be addicted to, dependent upon or a chronic abuser of controlled substances, the person can be ordered for commitment to a licensed drug rehabilitation facility. The offender must make arrangements to pay for the rehabilitation services. After maximum services have been offered, the offender must report to the court for the disposition of criminal charges.

The Davenport City Code states that a person who is in possession of drug paraphernalia with intent to plant, harvest, process or consume illegal controlled substance, is in violation of the law. This violation constitutes a misdemeanor with a fine up to one hundred dollars.

*Section 204 of the Code of Iowa and the Davenport City Code are available for review in the Personal Counseling Office, the Student Affairs Office, the Davenport Library and the Davenport Police Department

C. California Laws

1. Alcohol

Summary of California Laws Governing the Use and Sale of Alcohol

- a. Legal drinking age:** 21
- b. Sale or Gift to a Minor:** Any person who sells, furnishes, gives; or causes to be sold, furnished, or given away, any alcoholic beverage to any person

under the age of 21 years is guilty of a misdemeanor.

- c. Use or Purchase by a Minor:** Any person under the age of 21 years who purchases any alcoholic beverage in any on-sale premise, is guilty of a misdemeanor. Any person under the age of 21 years who attempts to purchase any alcoholic beverage from a licensee, or the licensee's agent or employee, is guilty of an infraction and shall be punished by a fine.
- d. Gift or Sale to an Intoxicated Person:** No person may sell or give alcoholic beverages to an intoxicated person. Every person who sells, furnishes, gives or causes to be sold, furnished or given, any alcoholic beverage to any obviously intoxicated person is guilty of a misdemeanor.

Driving Under the Influence (DUI): Penalties

First Conviction

- License suspended one year.
- County jail, not less than 96 hours, nor more than six months.
- Fine: Not less than \$360, nor more than \$1,000
- Attend county alcohol program at least 30 hours/probation.
- *Remember: You will be handcuffed, placed in a police car, and placed behind bars.*

Second Conviction (within seven years of first conviction)

- License revoked two years.
- County jail, not less than 90 days, nor more than one year.
- Fine: Not less than \$360, nor more than \$1,000.
- Participate in 18 months of D.U.I. programs.
- Probation

Third Conviction (within seven years of first conviction)

- License revoked three years; suspended one year
- Possibility of imprisonment for a term of 2 - 4 years
- Fine: Not less than \$1,015, nor more than \$5,000
- Probation; parole

2. Controlled Substances

Students and employees at Palmer College of Chiropractic's West Campus are subject to all College regulations governing the use of alcohol and other drugs on the campus. Students and employees should also be aware that city and state laws define unlawful use of controlled substances. Palmer College recognizes and fully abides by the statutes in the Code of California and the city codes of San Jose & Santa Clara.

a. Alcoholic Beverage Act

The Alcoholic Beverage Act was enacted in 1953. This Act is intended to protect the safety, welfare, health, peace and morals of Californians, eliminate the unlicensed and unlawful manufacture, sale and disposal of alcoholic beverages and promote temperance in the consumption and use of alcoholic beverages. (Bus. and Prof. Code 23001) A person convicted of a violation of the Alcohol and Beverage Control Act is guilty of a misdemeanor or felony depending on the violation.

b. Uniform Controlled Substances Act

The Uniform Controlled Substances Act may be found in the Health and Safety Code, Section 11000 - 11651. Controlled substances are divided into five "Schedules" and the substances under Schedule may be found in Sections 11053 - 11058. Penalties for possession and sale of controlled substances in California may be found in Sections 11350 - 11351. The Uniform Controlled Substances Act is available for review in Student Services for detailed descriptions of the laws governing the possession, sale, manufacturing, distribution, and trafficking of "controlled substances" in California.

D. Florida Laws

1. Alcohol

Summary of Florida Laws Governing the Use and Sale of Alcohol

The following information is taken from selected Florida statutes concerning alcohol and drug abuse.

FSS 562.11 (1) It is unlawful for any person under the age of 21 years to have in his/her possession an alcoholic beverage. The penalty for violating this section can include a period of imprisonment not exceeding 60 days and a fine of \$500.00.

FSS 562.11 (2) It is unlawful for any person to misrepresent or misstate his age or the age of any other person for the purpose of inducing anyone to sell, give or serve any alcohol beverage to a person under 21 years of age.

The penalty for violating this section can include a period of imprisonment not exceeding 60 days and a fine of \$500.00.

FSS 316.193 A person is guilty of the offense of driving under the influence of alcohol if he/she is driving or in actual physical control of a vehicle and has a blood alcohol level of 0.08 or more. The penalty for the first offense can include six months imprisonment, impoundment of vehicle, \$500.00 fine, one year of probation and suspension of driver's license. The penalties for repeat

violations and offenses involving vehicle accidents are considerably more severe.

FSS 322.2616 As of January, 1997, it is illegal for someone under 21 years of age to drive or be in actual physical control of a motor vehicle while having a measurable breath level of 0.02 or higher. The legal consequences can include a fine as well as suspension of driving privileges for 6 months.

FSS 316.1936 It is unlawful for any person to possess an open container of an alcoholic beverage while operating a vehicle or while traveling as a passenger in any vehicle. The penalty for violating this section can include a fine of \$500.00.

2. Controlled Substances

FSS 893.13 (1) It is unlawful for any person to possess, sell, manufacture or deliver any controlled substances. An exhaustive list of controlled substances is detailed within FSS 893.03. This list includes, but it is not limited to: Cannabis, Mescaline, Marijuana, Psilocybin, Cocaine, PCP, Heroin, Ecstasy, LSD, Rohypnol, Peyote, GHB.

Many common prescription medications are considered controlled substances and the mere possession of such a substance without a valid prescription is a violation of this statute. Depending on the substance, quantity and associated behavior, the penalties for violating this statute range from probation to life imprisonment.

According to Section 893.13 (1) Florida Statutes, effective October 1, 1990, “it is unlawful for any person to sell, purchase, manufacture or deliver a controlled substance in, on, or within 200 feet of the real property comprising a public or private college, university or other post-secondary educational institution. Individuals who violate this law commit a felony in the first degree, and shall be sentenced to a minimum term of "imprisonment for three calendar years and shall not be eligible for parole or release under the Control Release Authority pursuant to s. 947.146 or statutory gain-time under s. 944.275 prior to serving such minimum sentence.”

FSS 893.147 It is unlawful for any person to use, or to possess with intent to use any drug paraphernalia. The penalty for violating this section can include a term of imprisonment not exceeding one year along with a \$1000.00 fine.

FSS 569.11 It is unlawful for any person under the age of 18 years to possess tobacco products and misrepresenting age to purchase tobacco products. The penalty for violating this section can include but is not limited to 16 hours of community service or a \$25.00 fine; and, required attendance to a school approved anti-tobacco program, if locally available.

FSS 569.101 It is unlawful for any person to sell, deliver, barter or furnish or give tobacco products to persons under 18 years of age. The penalty for violating this section can include but is not limited to the same sanctions defined under F.S.S. 569.11

PART VI: Emergency/Crime Notifications and Timely Warnings

Chapter 20: Emergency Crime Notifications and Timely Warnings

Chapter 21: Emergency Consideration for Persons with Special Needs

Chapter 22: Emergency Response

CHAPTER 20: EMERGENCY/CRIME NOTIFICATIONS AND TIMELY WARNINGS

The College uses the Palmer Alert emergency notification system **only** for emergency situations that threaten the safety of the College community.

In order to immediately notify the campus community of a significant campus emergency or dangerous situation, the College issues messages through Palmer Alert systems using; landline phones, cellular phones, voicemail, e-mail and text messages.

A. Internal Notification Process and Procedures

1. Following confirmation of a reported incident and an assessment which indicates a need for issuing an emergency message, Palmer Alert messages are approved and distributed by the Marketing and Public Relations Department to the College community. A Palmer Alert will be issued in the following ways:
2. The caller ID on your cell-phone will show you are receiving a call from (563)884-5555. Palmer Alert will try to contact each phone number a maximum of three times if there is no answer or a busy signal.
3. The “from” address field of a Palmer Alert e-mail message will appear as Palmer-Alert@palmer.edu.
4. When you receive an emergency message via Palmer Alert:
 - Listen to or read the entire message;
 - Take the message seriously; and
 - Follow any instructions given in the message.

B. Notification to the Community

Currently, the College makes use of any or all of the following systems to notify the public depending on the specific emergency:

- Announcements on the home page of the College’s website.
- Palmer Communications e-mail announcements.
- Fire alarm systems.
- Local media for weather related emergencies.

C. Testing

The College conducts full tests of all the emergency communication systems on an as needed basis.

D. Enrollment in Palmer Alert

Students and employees who wish to enroll in the Palmer Alert system must complete a sign-up form. Visit <http://www.palmer.edu/PalmerAlert/> to open a copy of the form, and then print it out. After completing the form, students should forward the completed form to the Registrar's Office, while employees should forward the completed form to the Human Resources Department

Students are also provided an opportunity to enroll in Palmer-Alert during the new student orientation process.

E. More Information about Palmer-Alert

For more information regarding Palmer Alert, visit

<http://www.palmer.edu/PalmerAlert/>

F. Parties Responsible for Palmer Alert

Parties Responsible for Palmer-Alert Processes and Messages include:

Campus Security, Davenport Campus (563) 884-5555

Campus Security, West Campus (408) 286-5880

Campus Security, Florida Campus (386) 763-2777

Marketing and Public Relations Department

Palmer College of Chiropractic

1000 Brady Street

Davenport, IA 52803

Phone number: (563) 884-5726

Fax number: (563) 884-5393

E-mail: lori.leipold@palmer.edu

CHAPTER 21: EMERGENCY CONSIDERATION FOR PERSONS WITH SPECIAL NEEDS

A. Employees

Employees with disabilities who may require assistance in the event of an emergency/evacuation are to contact Human Resources to request a reasonable accommodation to plan in advance for such events.

Palmer College of Chiropractic – Davenport Campus

Lisa Bauer, Employee Relations Specialist
Also Serving as Disabilities Services Coordinator designee
Office of Human Resources
1000 Brady Street
Davenport, IA 52803
(563) 884-5648
lisa.bauer@palmer.edu

Palmer College of Chiropractic – West Campus

Scott Tonneson
Also Serving as Disabilities Services Coordinator designee
Office of Student Academic Affairs
90 E. Tasman Drive
San Jose, CA 95134
(408) 944-6147
scott.tonneson@palmer.edu

Palmer College of Chiropractic – Florida Campus

Cheryl Shaw, Human Resources Coordinator
Serving as Disabilities Services Coordinator designee
4777 City Center Parkway
Port Orange, FL 32129-4153
(386) 763-2665
cheryl.shaw@palmer.edu

B. Students

Students with disabilities who may require assistance in the event of an emergency/evacuation are to contact Human Resources to request a reasonable accommodation to plan in advance for such events.

Palmer College of Chiropractic, Davenport Campus

Lori Newman, Ph.D., Director
Also Serving as Disability Services Coordinator
Office of Student Learning and Development
1000 Brady Street

Davenport, IA 52803
(563) 884-5408
800-722-2586
lori.newman@palmer.edu

Palmer College of Chiropractic, West Campus
William DuMonthier, D.C., Dean of Student Academic Affairs
Also Serving as Disability Services Coordinator Designee
Office of Student Academic Affairs
90 E. Tasman Drive
San Jose, CA 95134
(408) 944-6062
william.dumonthier@palmer.edu

Palmer College of Chiropractic, Florida Campus
Melissa Lingo, B.A., Director of Student Services
Also serving as Disability Services Coordinator Designee
Office of Student Services
4777 City Center Parkway
Port Orange, FL 32129-4153
(386) 763-2783
melissa.lingo@palmer.edu

CHAPTER 22: EMERGENCY RESPONSE

A. Emergency Contacts

To contact Davenport Campus Security call: (563) 884-5555

To contact West Campus Security call: (408) 286-5880

To contact Florida Campus Security call: (386) 763-2777

B. Emergency Response Procedures

The College maintains action plans designed to support effective emergency management in various situations. Responses to emergencies vary based on the severity, magnitude, duration and intensity of the event. The College's Emergency Action Plan applies to the College community and establishes procedures and responsibilities for emergency situations including:

- Evacuation Procedures
- General Crime Prevention Tips
- Office Security Tips
- Personal Security Tips
- Residential Security Tips
- Vehicle Security Tips
- What to do in an Emergency
- Bomb Threat
- Responding to an Active Shooter on Campus
- Chemical Release
- Fire
- Medical Emergency
- Workplace Violence
- Criminal Behavior
- Severe Weather
- Weather-Related Campus Closures
- Electrical Utility Failure

The College's Emergency Action Plan provides guidance in the response to an emergency with specific procedures that are outlined in detail.

The College's Emergency Action Plan is updated annually. The Plan can be found in its entirety online at: <http://www.palmer.edu/Security/>

Hard copies can be found in the following locations:

Davenport Campus

Safety Office

Human Resources Office

West Campus

Facilities Office

Florida Campus

Facilities Office

Human Resources Office

C. Questions or Comments

Any questions or comments regarding the Davenport or Florida Campus plans or their implementations should be directed to the Safety Specialist at (563) 884-5849, the Security Manager at (563) 884-5306, or the Director of Facilities at (563) 884-5684.

Any questions or comments regarding the West Campus plan or its implementation should be directed to the Director of Institutional Support at (408) 944-6147.

PART VII: Crime Statistics

Chapter 23: Davenport Campus Crime Statistics 2009-2010

Chapter 24: West Campus Crime Statistics 2009-2010

Chapter 25: Florida Campus Crime Statistics 2009-2010

Chapter 26: Crime Definitions

CHAPTER 23: DAVENPORT CAMPUS CRIME STATISTICS 2009-2010

A. Crime Statistics – Davenport Campus

OFFENSE	YEAR	College Apartments	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Murder	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Forcible Sex	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Non-Forcible Sex Offense	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Incest	2010	0	0	0	0	0
Statutory Rape	2010	0	0	0	0	0
Robbery	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Aggravated Assault	2010	0	0	0	0	0
	2009	0	0	0	1	1
	2008	1	0	0	3	4
Burglary	2010	0	0	0	0	0
	2009	0	5	0	0	5
	2008	0	7	0	0	7
Motor Vehicle Theft	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	1	0	0	0	1
Arson	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Arrests: Liquor Laws	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Drug Laws	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Weapons	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	1	0	0	1
Disciplinary						

Liquor Laws	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Drug Laws	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Weapons	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

B. Hate Crime Statistics - Davenport Campus

Categories of Prejudice	YEAR	College Apartments	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Bodily Injury Hate Crimes	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Race	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Gender	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Religion	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Sexual Orientation	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Ethnicity	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Disability	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

- a) Includes all crimes on College-owned property
- b) Includes all Student Housing Facilities.
- c) Includes all non-Campus buildings or properties
- d) Includes public property immediately adjacent to the campus such as sidewalks

C. Crime Statistics – Davenport Police Department

Offense	Year		Offense	Year	
Murder	2010	NA	Motor Vehicle Thefts	2010	NA
	2009	NA		2009	NA
	2008	1		2008	11
Forcible Sex Offense	2010	NA	Larceny	2010	NA
	2009	NA		2009	NA
	2008	1		2008	97
Robbery	2010	NA	Manslaughter	2010	NA 0
	2009	NA		2009	NA 0
	2008	15		2008	0
Aggravated Assault	2010	NA	Weapons Law Violations	2010	NA
	2009	NA		2009	NA
	2008	36		2008	8
Arsons	2010	NA	Drug/Narcotics Law Violations	2010	NA
	2009	NA		2009	NA
	2008	2		2008	90
Burglary	2010	NA			
	2009	NA			
	2008	57			

Reporting Areas

1F Boundaries: Harrison St. to 8th St; 8th St. to Perry St; Perry St. to 9th St. to Pershing Ave; Pershing Ave to 10th St; 10th St. to Farnam; Farnam to 14th St; 14th St. to Harrison St. **1D Boundaries:** 8th and Harrison to Perry St; Perry st. to 9th St; 9th St. to Pershing Ave; Pershing Ave to 10th St; 10th St. to Farnam; Farnam south to Federal St;. Federal St. east to River Dr; River Dr. to 4th St; 4th St. to Harrison; Harrison to 8th St.

CHAPTER 24: WEST CAMPUS CRIME STATISTICS 2009-2010

A. Crime Statistics – West Campus

OFFENSE	YEAR	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Murder	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Forcible Sex	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Non-Forcible Sex Offense	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Incest	2010	0	0	0	0
Statutory Rape	2010	0	0	0	0
Robbery	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Aggravated Assault	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Burglary	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arson	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arrests: Liquor Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Drug Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Weapons	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Disciplinary					
	2010	0	0	0	0

Liquor Laws	2009	0	0	0	0
	2008	0	0	0	0
Drug Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Weapons	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0

B. Hate Crime Statistics – West Campus

Categories of Prejudice	YEAR	College Apartments	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Bodily Injury Hate Crimes	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Race	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Gender	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Religion	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Sexual Orientation	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Ethnicity	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Disability	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

- a) Includes all crimes on College-owned property
- b) Includes all Student Housing Facilities.
- c) Includes all non-Campus buildings or properties
- d) Includes public property immediately adjacent to the campus such as sidewalks

C. Crime Statistics – West Police Department

Offense	Year		Offense	Year	
Murder	2010	20	Motor Vehicle Thefts	2010	5411
	2009	28		2009	5379
	2008	31		2008	5229
Forcible Sex Offense	2010	253	Larceny	2010	12730
	2009	258		2009	13635
	2008	220		2008	13612
Robbery	2010	976	Manslaughter	2010	NR
	2009	1025		2009	NR
	2008	1124		2008	NR
Aggravated Assault	2010	1966	Weapons Law Violations	2010	NR
	2009	2128		2009	NR
	2008	7957		2008	NR
Arsons	2010	NR	Drug/Narcotics Law Violations	2010	NR
	2009	NR		2009	NR
	2008	NR		2008	NR
Burglary	2010	3940			
	2009	3741			
	2008	3457			

The above crime statistics cover the entire area of San Jose California are taken from the web <http://www.sjpd.org/CrimeStats/crimestats.html>

CHAPTER 25: FLORIDA CAMPUS CRIME STATISTICS 2009-2010

A. Crime Statistics – Florida Campus

OFFENSE	YEAR	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Murder	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Forcible Sex	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Non-Forcible Sex Offense	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Incest	2010	0	0	0	0
Statutory Rape	2010	0	0	0	0
Robbery	2010	0	0	0	0
	2009	0	0	0	0
	2008	1	0	0	1
Aggravated Assault	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Burglary	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arson	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arrests: Liquor Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Drug Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Weapons	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0

Disciplinary					
Liquor Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Drug Laws	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Weapons	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0

B. Hate Crime Statistics – Florida Campus

Categories of Prejudice	YEAR	College Apartments	On Campus (a)	Non-Campus Property (b)	Public Property near Campus (c)	Totals
Bodily Injury Hate Crimes	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Race	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Gender	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Religion	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Sexual Orientation	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Ethnicity	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0
Disability	2010	0	0	0	0	0
	2009	0	0	0	0	0
	2008	0	0	0	0	0

- a) Includes all crimes on College-owned property
- b) Includes all Student Housing Facilities.
- c) Includes all non-Campus buildings or properties
- d) Includes public property immediately adjacent to the campus such as sidewalks

C. Crime Statistics – Florida Police Department

Offense	Year		Offense	Year	
Murder	2010	2	Motor Vehicle Thefts	2010	77
	2009	0		2009	64
	2008	0		2008	71
Forcible Sex Offense	2010	2	Larceny	2010	1072
	2009	1		2009	978
	2008	1		2008	1073
Robbery	2010	19	Manslaughter	2010	NR
	2009	23		2009	NR
	2008	12		2008	NR
Aggravated Assault	2010	79	Weapons Law Violations	2010	NR
	2009	52		2009	NR
	2008	53		2008	NR
Arsons	2010	NR	Drug/Narcotics Law Violations	2010	NR
	2009	NR		2009	NR
	2008	NR		2008	NR
Burglary	2010	262			
	2009	258			
	2008	245			

The above crime statistics cover the entire area of Port Orange Florida are taken from the web

<http://www.port-orange.org/pages/police/documents/2010%20Annual%20Report.pdf>

CHAPTER 26: CRIME DEFINITIONS

A. Crime Definitions

Federal Bureau of Investigation Uniform Crime Reporting/National Incident-Based Reporting System Crime Definitions. Excerpted from the Implementing Regulations of the Campus Security Act Federal Register, April 29, 1994, Vol. 59, No. 82.

In accordance with the Clery Act, the following definitions are used for reporting crimes based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting Handbook (UCR). For sex offenses only, definitions are used from the FBI's National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified according to the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection.

Although the law states that institutions must use the UCR for defining and classifying crimes, it doesn't require Clery Act crime reporting to meet all UCR standards.

1. **Aggravated Assault**

Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

2. **Robbery**

Defined as the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

3. **Arson**

Defined as any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

4. **Forcible Sex Offenses**

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Includes sexual assault with an object and forcible fondling.

5. **Non-Forcible Sex Offenses**

Incidents of unlawful, non-forcible sexual intercourse.

- a) Incest – non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- b) Statutory Rape – non-forcible sexual intercourse with a person who is under the statutory age of consent.

6. Hate Crimes

Any crime that manifest evidence that the victim was intentionally selected because the victim's actual or perceived

- race
- gender
- religion
- sexual orientation
- ethnicity or disability

Includes any of the following and any other crime involving bodily injury:

- Murder and Non-Negligent Manslaughter
- Negligent Manslaughter
- Forcible Sex Offenses
- Aggravated Assault
- Robbery
- Burglary
- Motor Vehicle Theft
- Larceny-Theft
- Simple Assault (no weapons displayed)
- Intimidation (placed in fear of bodily harm through threatening words)
- Destruction/Damage/Vandalism of Property

PART VIII: Fire Safety Report

Chapter 27: Fire Safety

Chapter 28: Fire Statistics

Chapter 27: Fire Safety

A. Introduction

The Higher Education Opportunity Act (HEOA) became public law 110-315 in August 2008. The Act requires all institutions of higher education that provide on-campus housing facilities for students to develop an annual fire safety report. The contents of this report reflect the requirements outlined in HEOA.

The annual fire safety report summarizes the elements of the campus fire safety program, which is administered and maintained by Environmental Health and Safety.

This public disclosure is intended to inform current and prospective students and employees of the fire safety programs and policies in place at the College, and the institution's state of readiness to detect and respond appropriately to fire related emergencies.

B. Policies and Practices - Fire prevention

1. Policies

- **Safety**
(Refer to Chapter 3 of this Guidebook)
- **Smoke-free environment**
<http://www.palmer.edu/HandbookPolicies/>
- **Student Code of Ethics as published in the Student Handbook (Refer to page 24)**
http://www.palmer.edu/uploadedFiles/Pages/Marketing/Publications/Official_College_Documents/student_handbook.pdf

2. Practices

<http://www.palmer.edu/EmergencyFire/>

Additional practices are outlined in detail during the annual fire safety education and training.

C. Education and training

All College employees receive fire safety training annually. Topics include a review of the fire prevention practices, weather safety and emergency evacuation procedures. In addition, each on-campus student housing facility has emergency evacuation maps posted to direct occupants to primary and secondary exits.

D. Response to Fire Alarms

Students residing in an on-campus housing facility must employ a proper response to fire alarms. At the sound of a fire alarm, students and their guests must evacuate the housing facility as illustrated in emergency evacuation maps. Individuals may re-enter the building only upon receiving permission from campus security. Tampering with fire safety equipment is prohibited. Violations may include, but are not limited to, disengaging a smoke alarm (e.g., removing the batteries or covering a smoke alarm). Triggering a fire alarm or activating a fire extinguisher in the absence of a fire will result in appropriate disciplinary action.

E. Description of Fire Protection Equipment

Descriptions of fire protection equipment for students residing in on-campus housing may be reviewed in the Facilities Office.

F. Fire Evacuation Procedures

1. Notify Campus Security immediately
2. Give your name, building location, room number, phone number, and a description of the fire.
3. Evacuate the area when an alarm sounds continuously or when alerted by Campus Security officers.
4. To reduce fire or smoke damage, close all doors and windows when leaving the room if you have the time.
5. Follow the previously outlined evacuation procedures. Once outside, proceed to nearest designated safe area.
6. Only properly trained and authorized Palmer employees will be allowed to extinguish a fire. If the fire is beyond their control, Campus Security will contact the Fire Department.

G. Plans for Future Improvements

Plans for any future fire safety improvements to on-campus student housing fire safety programs will be included in the College's Master Facilities Plan.

CHAPTER 28: FIRE STATISTICS

A. Fire Statistics – Davenport Campus

Apartment Name	Address	Total Fires in Each Building
Perry Hill 1	520 Perry St	0
Perry Hill 2	521 Perry St	0
Argyle 1	732 Brady St	0
Argyle 2	734 Brady St	0
Brady Manor 1	722 Brady St	0
Brady Manor 2	724 Brady St	0
711 Brady	711 Brady St	0
Carriage House	723 ½ Brady St	0
College Court	1039 Perry St	0
715 Main St	715 Main St	0
719 Main St	719 Main St	0
705 Main	705 Main St	0
1117 Perry	1117 Perry St	0
The Villas at Palmer	809	0

B. Fire Statistics – West Campus

N/A

C. Fire Statistics – Florida Campus

N/A

QUICK REFERENCE CONTACTS

A. Security:

1. Palmer College of Chiropractic, Davenport Campus

Jesse Moody, Security Manager
(563) 884-5306
jesse.moody@palmer.edu

TO CONTACT DAVENPORT CAMPUS SECURITY CALL:
(563) 884-5555

2. Palmer College of Chiropractic, West Campus

Scott Tonnesen, Director of Institutional Support
(408) 944-6147
scott.tonnesen@palmer.edu

TO CONTACT WEST CAMPUS SECURITY CALL:
(408) 286-5880

3. Palmer College of Chiropractic, Florida Campus

Brad Kuhns, Facilities Manager
(386) 763-2690
brad.kuhns@palmer.edu

TO CONTACT FLORIDA CAMPUS SECURITY CALL:
(386) 763-2777

B. Counseling Referrals:

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3. Palmer College of Chiropractic, Florida Campus

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