



PALMER

College of Chiropractic

Student Disability Services Guidelines for Documentation of Disabilities

Palmer College provides academic accommodations for students with documented disabilities. Below are guidelines for documentation to assist in determining a student's eligibility for accommodations and the specific accommodations that would be most beneficial to the student.

- 1) Documentation should come from an appropriate evaluating and diagnosing professional, usually a psychologist, psychiatrist or medical doctor.
- 2) To establish appropriate accommodations the documentation should represent the student's *current* level of functioning. Generally, documentation should be no more than three years old.
- 3) The documentation, written on official letterhead, should state the following:
 - a clear, specific diagnosis or diagnoses
 - the tests or procedures used to determine the diagnosis, and when applicable, the scores on the tests and subtests
 - a clear interpretation of the test(s)
 - **a description of the specific functional limitations the diagnosis presents for the student, particularly with regard to functioning in an academic environment, studying and taking written and practical exams**
 - **recommendations for accommodations that would minimize the functional limitations**
 - the name, address, and phone number of the professional providing the documentation

If you have any questions please contact:

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