

# APPLICATION PACKET

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The Career Development Center is accepting applications from students who will be in 2nd quarter as of Summer T202 who are interested in the Student Ambassador Program.

## **Ambassador Responsibilities**

*The Palmer Student Ambassadors (SA's) are a hand-selected group of highly motivated future chiropractic business professionals. The SA's provide an indispensable service to Palmer College of Chiropractic by serving as liaisons to current and prospective Palmer students, the community, Palmer faculty and staff, Palmer Alumni, and business professionals. These students will serve as the face and voice of the Palmer Center for Business Development (PCBD), and provide the community a look at what it is to be a Palmer Professional.*

*As a Palmer SA, each member is expected to be a significant contributor to the future development of the PCBD as well as the well-being and development of each Palmer student in their pursuit to become a member of the professional chiropractic community. Through the positive attitude portrayed by each member and the cohesiveness of the group, the Palmer SA's are the epitome of chiropractic leadership.*

## **Expectations:**

- Complete a minimum of 5 hours per month of PCBD work related projects
- Mandatory monthly meetings (once-twice a month)
- Attendance at designated events (Career Fair, Homecoming, etc.)
- Completion of Business Modules
- Performs other duties as required

## **Membership Benefits**

- Gain experience in public relations (meeting people, public speaking, representing the college)
- Being part of a dynamic, highly visible, customer service-oriented organization
- Opportunity to work with and learn from business professionals in marketing and entrepreneurship
- Broaden contacts among faculty, staff, students, administration, and business professionals
- Possible travel opportunities to events with PCBD staff
- Letters of Recommendation provided to the SA by the PCBD for potential job opportunities
- This is a work-study position





# APPLICATION FOR MEMBERSHIP

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*Please note: Your completed application must be received in the Palmer Center for Business Development by the date indicated at the end of this application.*

## Background Information

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip Code

**How did you learn about the Palmer Student Ambassador Program?**

\_\_\_\_\_

## Campus Activities

*Please list campus organizations in which you are a member and/or campus activity in which you have been involved and position(s) held. List any other extracurricular activities which you feel are significant (high school or other universities). A separate document may be attached.*

Organization/Club	Position Held
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



# ADDITIONAL REQUIRED MATERIALS

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## **Essay**

*Please attach a one-page essay that describes your career goals and outlines why you would be an asset to the Palmer Center for Business Development Student Ambassador Program to the application.*

## **Resume**

*Please attach a copy of your resume to the application.*

## **Letter of Recommendation**

*Please provide one letter of recommendation. The letter should be from a business professional who knows you well, or a member of the Palmer faculty or staff. The letter should outline your professional **strengths** and **weaknesses** and provide the Palmer Center for Business Development a look into why each applicant is unique and capable of performing the tasks of a Student Ambassador. The letter should be in a sealed envelope mailed to Palmer Career Development Center, Palmer College of Chiropractic, 4777 City Center Parkway, Port Orange, FL 32127.*

## **Application Checklist:**

*Please ensure your application is complete by checking that the following documents are in order. Please return your application packet and all associated materials to the Palmer Career Development Center. Thank you.*

- Application for Membership**
- Essay**
- Resume**
- Letter of Recommendation**

*Once all application materials have been received and reviewed, a representative from the Palmer Center for Business Development will contact you to schedule an interview.*

**Application Packet Due: Friday, August,14th.**

**Letter of Recommendation Due: Friday, August 14th.**

