Return-to-Campus Protocols for Students, Faculty, Staff and Guests

This document was created by Palmer College of Chiropractic's Emergency Operations Team to guide the limited resumption of on-campus educational activities. It’s subject to change based on recommendations from local, county, state and federal public-health officials.
COVID-19 Reporting Information

If you've been exposed to or have tested positive for COVID-19, follow the steps below. The student attendance policy is still in effect but we'll work with students as they report.

EXPOSURE
Potential exposure is defined as household contact, or notification that you were in close contact with someone who has tested positive for COVID-19.

If you have been exposed to COVID-19, please do the following:

1. Complete the Report Potential Exposure Form
   - A representative from the College will contact you with additional information and instructions.

2. **EMPLOYEES:** Report your absence as soon as possible to Human Resources.

3. If Palmer College is notified of a positive case, we'll take the appropriate action to sanitize the affected areas. We'll also directly notify members of the campus community who were known to be in close contact with the individual.

REGISTRAR’S OFFICE CONTACT INFORMATION

**Palmer Main**
563-884-5654
registrar.ia@palmer.edu

**Palmer Florida**
386-763-2785
registrar.fl@palmer.edu
POSITIVE DIAGNOSIS
If you have tested positive for COVID-19:

1. Complete the Report Positive Diagnosis Form
   - A representative from the College will contact you with additional information and instructions.
   - Prior to returning to campus, individuals must meet the following criteria: a minimum of 10 days since the onset of symptoms must have passed, must be 24 hours fever-free without the use of fever-reducing medications, and other symptoms have improved. Complete the Request to Return to Campus Form.

2. EMPLOYEES: Report your absence as soon as possible to Human Resources.

SYMPTOMS
People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
The College is pleased to announce its plan for a return to pre-pandemic instruction for the summer 2021 academic term, beginning on July 13, 2021. Course lectures will be held in-person, unless the course is designated as a hybrid or online course (see list below).

Students are expected to attend their courses in person. The Virtual Classroom feature within Brightspace will no longer be utilized to provide a synchronous, remote instruction option. Courses currently posting recorded lectures will continue to do so but only as a supplemental resource.

While masks are optional on campus, we continue to encourage social distancing where possible. If you suspect you have been exposed to COVID-19, or have tested positive, please submit the Potential Exposure Form and/or the Positive Diagnosis Form immediately. A college representative will contact you regarding isolation/quarantine protocols. Masks are required in the Palmer Chiropractic Clinics.

Summer 2021 hybrid and/or online courses:

4th Tri:
- Intro to EHR
- Life Science Review

8th Tri:
- Financial Management
- Patient-Centered Communication

9th Tri:
- Practice Management Strategies

10th Tri:
- Planning for Practice Success
- Chiropractic Practice III

Undergraduate Courses:
- Anatomy & Physiology
- Introduction to Neurology
- Chemistry – Health Sciences
PALMER FLORIDA
Palmer Florida will return to in-person instruction for the summer 2021 term for all scheduled classes including all labs, lectures, and ALS courses. The College will continue to monitor the local and College community and, if necessary, may make changes to course delivery, testing schedules or support offerings. Please continue to monitor the Palmer website for further information.

Instruction and Attendance
- All courses will be delivered in-person, in the classrooms assigned based on the summer term curricular schedule.
- Attendance and participation will be monitored and tracked according to the College Attendance Policy and each course syllabus.
- There will be no option for remote instruction.

Course Assessments
- All OSCEs and practical exams (hands-on skills) will continue to be done in-person.
- There will not be a formal, campus-wide mid-term week (previously Week 5). Mid-term exams will be scheduled according to each course syllabus.
- Final Exams (Week 11) will be held in person using Brightspace for exam delivery for the summer term.

Student Life and After-Hours Activities
- TOAL and Open Anatomy Lab will continue to require advanced registration.
- PASS tutoring will be held in-person and/or online at regular capacity. Contact Kenneth Blankumsee in Student Services for details.
- Student clubs and Student Council will resume regular operations. Contact Dawn Funk in Student Services for details.
- Center for Business Development will resume regular operations. Contact Kevin Cooper for details.
- Library hours remain as previously posted.

Masks are no longer mandatory in classrooms and other indoor spaces. Masks are required in the Palmer Chiropractic Clinics. Students, faculty, staff and visitors are still encouraged to follow health and safety protocols, including hand hygiene and social distancing where possible.

COVID-19 reporting protocols remain in effect. If you are experiencing symptoms, suspect you've been exposed to COVID-19, or have tested positive, please submit the Potential Exposure Form and/or the Positive Diagnosis Form immediately. A College representative will contact you regarding isolation/quarantine protocols.
Resources

- Centers for Disease Control and Prevention (CDC)
- Iowa Department of Public Health
- Scott County Health Department
- Florida Department of Health
- Volusia County Health Department