

## PALMER ALERT CONTACT INFORMATION

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Students and employees are encouraged to sign up and keep current their contact information for Palmer College's free, emergency notification system: Palmer Alert. This service provides students and employees with immediate information in the case of an emergency.

Using your Palmer-issued e-mail address and other phone contact information you provide, Palmer Alert will distribute automated voice, text and e-mail messages to you outlining the nature of the emergency. You are encouraged to provide up to two cell phone numbers and a landline phone number, if applicable.

This is a free service provided by Palmer College. However, normal text message fees may apply. Notifications are dependent upon external providers (i.e. your wireless carrier, internet provider, etc.)

A list of frequently asked questions about Palmer Alert is available online at [www.palmer.edu/alert](http://www.palmer.edu/alert).

To sign up or to update your contact information for this important service, please complete and print this form. Employees should submit their completed forms to the Human Resources Department. Students should submit their completed forms to the Registrar's Office.

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### Palmer Alert Update Form. Enter information or please print legibly.

First Name:

Last Name:

Check one:

Student

Employee

#### Please provide SMS / Text Message Alert Numbers (up to three)

Primary Cell Number:

Secondary SMS Number:

Additional SMS Number:

#### Please provide Voice Alert Numbers (up to three)

Primary Voice Line:

Secondary Voice Line:

Additional Voice Line:

**Palmer Email Address:**

**Signature**